
WEDDING CHECKLIST

Date of Event _____

Venue _____

No. of Guests _____



**39 Princes St,
Riverstone, NSW, 2765
www.starpartyhire.com.au
1300 338 368**

Star Party
HIRE

*"Your one stop shop to
create a memorable party experience"*



STAR PARTY HIRE

39 Princes St, Riverstone, NSW, 2765
www.starpartyhire.com.au
1300 338 368

ABOUT STAR PARTY HIRE

At Star Party Hire we have been creating memorable experiences for over 15 years. We pride ourselves on delivering you a first class, reliable, friendly service. We have extensive experience and knowledge in the events and party hire business to ensure your event is carried out smoothly and with total professionalism. Whether it's for a large event, wedding or small garden party, we provide marquees, furniture and catering equipment. Our unbeatable range includes marquees, tables, chairs, stages and much more.

We deliver the highest quality items at the most competitive prices throughout the whole of Sydney.

But don't take our word for it! Here's what some of our clients have to say about us:

"Your service is far beyond recommendations. In fact, I feel I cheated you guys with payments having seen my needs over-fulfilled. Many guests took your contacts and I hope you will get many orders"

"I organised my birthday party through Star Party Hire. What an amazing setup and arrangement these guys did. Amazing and helpful staff. I would recommend. So happy to get it done through you guys."

"Professional team and quality products. The team went over and beyond to make sure the set up was exactly as we needed. Highly recommend!"

Want to know more? Call us today on 1300 970 033 or visit our website at www.starpartyhire.com.



"Your one stop shop to create a memorable party experience"

WANTING TO HIRE? HERE'S HOW!

STEP ONE:

BROWSE OUR EXTENSIVE RANGE OF PRODUCTS

At www.starpartyhire.com.au

From chairs to stages we have something for everyone!



STEP TWO:

SELECT YOUR ITEMS

Unsure what you need?

Add it to your cart anyways, we can always adjust it later.



**STEP THREE:
SUBMIT QUOTE**

Don't worry you won't be charged at this stage!

If you have additional questions, or simply want to speak with one of our staff you can



**STEP FOUR:
CONFIRM AND RESERVE!**

Our friendly staff will email you back to confirm your quotation and details on how to reserve your order.



**STEP FIVE:
DELIVER AND RETURN**

Take the stress out of your event by having us deliver and pick up your item. Alternatively you can pick up from our warehouse in Riverstone



My Wedding Checklist

12 Months Before Wedding

- Select wedding date
- Start searching for venues
- Consider wedding style
- Determine your budget
- Write preliminary guest list
- Decide your wedding party
- Organise wedding insurance
- Hire planner/consultant
-
-

9-11 Months Before Wedding

- Finalise guest list
- Send out save the dates
- Organise photographer/videographer
- Hire celebrant
- View & book venue
- Look for gown & tuxe
- Plan Honeymoon
-
-

4-8 Months Before Wedding

- Order floral arrangements
- Send out invitations
- Buy wedding rings
- Book & attend fittings
- Decide on decorations
- Book marquees, chairs & tables
- Test and book food and beverages
- Test and book cake
-
-

2-3 Months Before Wedding

- Plan hens/bucks night
- Purchase wedding party gifts
- Purchase wedding favours
- Finalise music
-
-

1 Month Before Wedding

- Follow up on RSVPs
- Write vows
- Create seating plan
- Settle an remaining payments
- Finalise details with vendors
-
-

1 Week Before Wedding

- Confirm hair & make up appointments
- Have final outfit fittings
- Collect gown, dresses & tuxes
- Give final numbers to vendors
- Reconfirm everything with vendors
-
-

1 Day Before Wedding

- Attend rehearsal dinner
- Confirm transportation
- Have manicure/pedicure
- Set duties for wedding party
- Get your beauty sleep!
-
-

Day of Wedding

- Try to eat breakfast
- Have you hair & make up done
- Get dressed
- Have photo shoot
- Take a deep breath, relax & enjoy!
-
-

Post Wedding

- Send out thank you notes to guests
- Check no items were left at venue
- Return hired items
- Enjoy your honeymoon
-



STAR PARTY HIRE

39 Princes St, Riverstone, NSW, 2765
 www.starpartyhire.com.au
 1300 338 368

My Wedding Budget

Item	Budget	Cost	Confirmed
Bridesmaid Dresses			
Cake/Dessert			
Celebrant			
Centerpieces			
Chairs & Tables			
Dress & Accessories			
Flowers			
Food & Beverage Service			
Gifts			
Hair and Makeup			
Honeymoon			
Hotel Room			
Invitations			
Lighting			
Lingerie			
Manicure/Pedicure			
Marriage License			
Marquee			
Photographer			
Planner/Consultant			
Reception Rentals			
Rehearsal Dinner			
Rings			
Transportation			
Tux/Tux Accessories			
Venue Locations			
Videographer			
Wedding Favours			
Total Cost			

“Your one stop shop to create a memorable party experience”



Star Party

HIRE

39 Princes St, Riverstone, NSW, 2765
1300 338 368 | www.starpartyhire.com.au